

LONGCOVER COTTAGE – FIRE RISK ASSESSMENT

Risk Assessment – Record of significant findings		
Risk assessment for Building: Longcover Cottage Address: Fishpools, Kyre, Tenbury Wells, Worcestershire, WR15 8RL		Assessment undertaken by Date: 06.04.09 Completed by: Mrs E Van Straaten Signature:
Floor/area: Two storey cottage for 6 people (3 bedrooms)		Use: Longcover Cottage is for self-catering use by members of public
Step 1 – Fire hazards		
Sources of ignition Heat from cooking & woodburning stove; Smoking materials;	Sources of fuel Cooking oils; Furniture & bedding; Timber logs;	Sources of oxygen Cleaning materials (peroxides in cleaning store);
Step 2 – People at risk		
Guests anywhere in the cottage, including any who are elderly or disabled		
Step 3 – Evaluate, remove, reduce and protect from risk		
What is the risk?	Risk from cooking no greater than any domestic situation; Smoking prohibited on the premises; Risk of timber logs catching fire alongside the woodburning stove;	
Who is at risk?	Fire can spread throughout the building, so everyone at risk, including during the night when asleep;	
Action taken to remove and reduce the hazards that may cause a fire	Peroxides limited to one small bottle; Timber logs stored outside the building; Smoke detectors installed in Hall and first floor Landing; Carbon monoxide alarm installed in Dining Room (open plan with Kitchen);	
Action taken to remove and reduce the risk to people from a fire	All guests made aware of fire emergency procedures upon arrival including how to use the fire extinguisher and that all appliances are turned off at night; Information leaflet in all bedrooms showing escape routes;	

Assessment review

Assessment/review date	Completed by	Signature
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